

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Rate Setting
11 State House Station
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Augusta, Maine 04333-0011
Tel.: (207) 287-3707; Fax: (207) 287-3005
TTY: Dial 711 (Maine Relay)

April 9, 2020

NPI: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

Re: [REDACTED]

PNMI Direct Care Rate:
PNMI PCS Rate:
Room & Board Rate:
Total Daily Rate:

[REDACTED]

Effective Date From: 3/1/20

Effective Date To: 5/31/20

Dear Administrator:

This is to inform you that the Residential Care Program will allow payments to your facility for board, room and care of eligible individuals for residential care in a non-medical institution at the daily rate and for services on, and after, the effective date stated above.

In order to best support Appendix F PNMI facilities' response to COVID-19, the Department of Health and Human Services (the Department) is providing an extraordinary circumstance allowance (ECA) for Appendix F PNMI facilities participating in the MaineCare program in Maine. The ECA will be effective March 1, 2020 and extend through May 31, 2020.

The ECA will be paid to providers through an increase of \$36.54 per day to their interim prospective rate, resulting in the following interim prospective rate determined by the Rate Setting Unit for the Department of Health & Human Services.

This new rate reflects the computation of your private non-medical component rate and the change noted below:

- _____ Division of Audit adjustment
- _____ Adjustment to fixed cost component
- _____ Adjustment to bed capacity
- X Other: **ECA Adjustment**
- _____ No applicable change

The ECA was calculated to represent estimated cost increases due to COVID-19 response in the areas of direct care staffing, non-communal dining, and personal protective equipment (PPE). While the ECA appears as an add-on to the Direct Care Component, this is for billing purposes only. The funds may be used for any of the aforementioned areas. The Department will recognize bonuses intended to help

ensure staff retention under the public health emergency, as long as the facility documents the reason for the bonus.

The ECA will be reconciled at the end of the authorized ECA period. Providers will need to submit a financial reconciliation to the DHHS – Division of Audit no later than 30 days after the authorized ECA period has ended. The financial reconciliation must document the actual costs incurred for COVID-19-related expenditures compared to the ECA payments received. The Department will review the submissions for reasonableness and necessity of the expenditures and settle on any under/overpayment within 45 days.

If needed and at the Department's sole discretion, the temporary rate may be extended on a month by month basis, at the same rate or a different rate. Departmental budget constraints are a significant consideration. Similarly, depending on the timing and scope and accessibility of federal funding through the CARES Act and/or other legislation, the Department may opt to discontinue the rate at its discretion.

If you have any questions, please contact Herb Downs with the Division of Audit at DHHS.Audit@maine.gov with "COVID-19 ECA Question" in the subject line or call the Division of Audit main line at 207-287-2403.

This rate supersedes the rate on your current provider agreement, until such time as a new agreement is issued.

If you need further information, please contact me at (207) 287-4875.

Very truly yours,

A handwritten signature in black ink, appearing to read "D. Parsons", is written over a light blue rectangular background.

Dwayne Parsons
Financial Analyst
DHHS/Rate Setting Unit

cc: Herb Downs, Division of Audit
File